REGULAR CITY COUNCIL MEETING AGENDA

City Hall - Council Chambers
4381 Broadway St., Suite 201, American Canyon
December 16, 2025
6:30 PM

Mayor: Pierre Washington
Vice Mayor: Mark Joseph
Councilmembers: Brando Cruz, Melissa Lamattina, David Oro

AMENDED AGENDA
This agenda has been amended by the following: Added Closed Session item No. 2; added Attachment 22 to Item No. 12

MEETING RECESS - COUNCIL TO CONVENE IN CLOSED SESSION

6:00 P.M. – CLOSED SESSION

The mayor will call the meeting to order and conduct roll call. Council will immediately convene into Closed Session after hearing any public comment on Closed Session items. At 6:30 p.m. the Council will reconvene into Open Session and then resume Closed Session at the end of the meeting to address outstanding items, if necessary.

CALL TO ORDER - CLOSED SESSION

ROLL CALL - CLOSED SESSION

PUBLIC COMMENTS - CLOSED SESSION ITEMS

This time is reserved for members of the public to address the City Council on Closed Session Items only. Comments must be made in person and are limited to 3 minutes. Comments for items on the Open Session agenda will be taken when the item is called in Open Session. Comments for Items not on the Closed Session or Open Session agenda will be heard during the Open Session Public Comment period.

CLOSED SESSION ITEMS

1. **Conference with Legal Counsel – Anticipated Litigation. Authorized pursuant to Government Code Section 54956.9 (d)(2). One (1) Matter.**

2. **Conference with Real Property Negotiators – Authorized Pursuant to Government Code Section 54956.8. Property: 4000 Paoli Loop (APN 057-120-036)**

6:30 P.M. OPEN SESSION - REGULAR MEETING

CALL TO ORDER - OPEN SESSION

PLEDGE OF ALLEGIANCE

ROLL CALL - OPEN SESSION

REPORT ON CLOSED SESSION/CONFIRMATION OF REPORTABLE ACTION

PROCLAMATIONS AND PRESENTATIONS

3. Presentation: American Canyon Community Cats

PUBLIC COMMENTS - ITEMS NOT ON CLOSED SESSION OR OPEN SESSION AGENDA

This time is reserved for members of the public to address the City Council on items that are not on the Closed Session or Open Session agenda and are within the subject matter jurisdiction of the City Council. Comments are limited to 3 minutes. Comments for items on the Open Session agenda will be taken when the item is called in Open Session. The City Council is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the City Council does not respond to public comment at this time.

AGENDA CHANGES

The Mayor and Council may change the order of the Agenda or request discussion of a Consent Item. A member of the Public may request discussion of a Consent Item by making that request during Public Comment.

CONSENT CALENDAR

4. Minutes of December 2, 2025

Recommendation: Approve the minutes of the Regular City Council meeting held December 2, 2025.

5. AB1600 Annual and Five-Year Findings Report

Recommendation: Adopt a Resolution accepting the Fiscal Year 2024-25 Annual and Five-Year Findings Report on Development Impact Fees and reaffirming the necessity of development impact fees.

6. Parks and Recreation Department User Fee Schedule

Recommendation: Adopt a Resolution to repeal and replace Resolution 2024-91 with the updated Parks and Recreation Department User Fee Schedule.

7. Standard Proclamation List for 2026

Recommendation: Approve by Minute Order the Standard Proclamation List for Calendar Year 2026.

8. Minimum Wage Update to Part-time Temporary Staff Pay Rates

Recommendation: Adopt resolution to update the FY2025/2026 Salary Schedule and Compensation Plan for Part-Time Temporary Staff

9. Promontory Subdivision Project

Recommendation: Adopt a Resolution approving the "Promontory Parcel Map", the "Promontory Lot 1 Final Map Phase 1", the "Promontory Lot 2 Final Map Phase 2", and a Subdivision Improvement Agreement for Promontory Subdivision Project (PL 22-0034).

10. 205 Wetlands Sanitary Sewer Demolition Project (WW26-0100)

Recommendation: Adopt a Resolution amending the Fiscal Year 2025-26 Capital Improvement Program Budget to include the 205 Wetlands Sanitary Sewer Demolition Project (WW26-0100) for an amount not to exceed $100,000 and appropriating $100,000 from Fund 540 Wastewater Operations to the project budget.

PUBLIC HEARINGS

11. Crawford Way Multifamily Condominium Tentative Subdivision Map

Recommendation: Adopt a Resolution approving a Tentative Subdivision Map to permit the future subdivision of the Crawford Way Project into 100 condominium multifamily dwelling units on a 4.34-acre site at the southwest corner of Crawford Way and Highway 29, APNs 058-302-001 and 058-290-012 (File No. PL25-0010)

BUSINESS

12. FY 25/26 Community Grant Funding Awards

Recommendation: Adopt a Minute Order allocating the FY 25/26 Community Grant Funding Awards

13. Selection of Vice Mayor and City Council Committee Appointments for 2026

Recommendation:

1. By Minute Order, nominate and select a Vice Mayor to serve for a one-year term, January to December 2026.
2. By Minute Order, approve the 2026 City Council Appointments List.

14. City Manager Employment Agreement

Recommendation: Adopt a Resolution approving an Employment Agreement with Jason B. Holley for employment as City Manager.

MANAGEMENT AND STAFF ORAL REPORTS

MAYOR/COUNCIL COMMENTS AND COMMITTEE REPORTS

The Mayor and Council may comment on matters of public concern and announce matters of public interest; no collective council action will be taken.

FUTURE AGENDA ITEMS

15. Future Agenda Items of Note

ADJOURNMENT

CERTIFICATION

I, Nicolle Hall, Deputy City Clerk for the City of American Canyon, do hereby declare that the foregoing agenda of the City Council was posted in compliance with the Brown Act prior to the meeting date.

_____

Nicolle Hall, CMC, Deputy City Clerk

PUBLIC PARTICIPATION

This meeting is a limited public forum. American Canyon promotes respectful and responsible behavior among its meeting participants, whether they are present in person or remotely. Using offensive language or remarks that promote, foster, or perpetuate discrimination based on race, creed, color, age, religion, gender marital status, status

regarding public assistance, national origin, physical or mental disability or sexual orientation/gender identification, as well as any other category protected by federal, state or local laws will not be tolerated. In the case of an occurrence, the speaker will be immediately disconnected from the microphone.

City Council and other public meetings will be conducted in person. This meeting is also available via Zoom, is broadcast live to residents on Napa Valley TV, on our website and on YouTube.

Zoom Link: Click here. **Webinar ID:** 847 1017 1711; **Passcode:** 123456. **Phone in to Zoom**: 408-638-0968

Oral comments, during the meeting: Oral comments can be made in person during Open and Closed Session or through Zoom in Open Session only. On Zoom use the "raise your hand" tool during any public comment period. To avoid confusion, hands raised outside of Public Comment periods will be lowered.

Written comments: Submit written comments by the eComments link, located on the Meetings & Agendas page of our website. eComments are available to council members in real time. To allow for Council review of comments, eComments will close at 3:00 pm on the day of the meeting.

The above identified measures exceed all legal requirements for participation in public comment, including those imposed by the Ralph M. Brown Act. For more information, please call the Office of the City Clerk at (707) 647-4369 or email cityclerk@ americancanyon.gov.

AGENDA MATERIALS: City Council agenda materials are published 72 hours prior to the meeting and are available to the public via the City's website at www.americancanyon.gov.

AMERICANS WITH DISABILITIES ACT: The City Council will provide materials in appropriate alternative formats to comply with the Americans with Disabilities Act. Please send a written request to City Clerk at 4381 Broadway, Suite 201, American Canyon, CA 94503 or by email to cityclerk@ americancanyon.gov. Include your name, address, phone number and brief description of the requested materials, as well as your preferred alternative format or auxiliary aid, at least three calendar days before the meeting.